

## Policy Manual – Human Resources

### S.16 - School Volunteers

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*The mission of Catholic Education in Hamilton-Wentworth, in union with our Bishop, is to enable all learners to realize the fullness of humanity of which Our Lord Jesus Christ is the model*

#### **Policy Statement**

The Hamilton-Wentworth Catholic District School Board approves and welcomes the use of volunteers in its schools to assist in a wide range of activities and services.

#### **Purpose**

The purpose of this administrative policy is to provide guidelines to help principals enlist the assistance of volunteers in effective ways while ensuring the safety of students and to provide consistent application of a volunteer program in schools. The principal is authorized by the Board “to assign to a person who volunteers to serve without remuneration such duties in respect of the school as are approved by the Board, and to terminate such assignment”. (Safe Schools Act 2000)

#### **Responsibility**

Superintendent of Human Resources

#### **Regulations**

- Regulation 521/01 (as amended by Regulation 323/03)
- Safe Schools Act (2000)
- Ministry of Transportation – Highway Traffic Act
- The Education Act (s. 171 (1) (4) “Volunteer assistants’ remuneration”

#### **Related Policies**

#### **Related Board Committee**

Committee of the Whole

#### **Policy Review Date**

BM Original Policy Approved: 1 September 98

Revisions: 1 October 02, 7 June 05, 5 June 07, 2 June 09, 04 June 12, 06 May14, 01 March 16, 19 June 18, 7 November 2023

To be reviewed every five years